



Toyota Industries Commercial Finance Canada (“TCF Canada”) is a subsidiary of Toyota Industries, a Japan listed company <https://www.toyota-industries.com/investors/stock/index.html>. TCF Canada provides leasing and financial services to Toyota and Hino dealers in Canada and its business partners and customers. For more information, please visit our website <http://www.toyotacf.ca/>

LOCATION: Toronto

POSITION: Business and Funding Analyst

As TCF Canada’s Business and Funding Analyst, you will have a dual role in business analytics and reviewing documentation and funding facilities compliance. You will have completed or substantially completed a university degree or college diploma in one or more of the following business disciplines: accounting, finance and business law. You are comfortable in gaining understanding of different accounting and business processing systems, data extraction and using Excel (advance functionalities) or other analytical tools to analyze sales, operational and treasury data to generated and interpret analytics to support the business. You are or will become comfortable in reviewing leasing and financing contracts for documentation, credit and rate compliance.

EXPERIENCE:

Your experience in equipment leasing and financing is a preferred qualification but not required. You will have started your work experience to pursue one of these business disciplines (as above) in a related or similar industry.

SPECIFIC RESPONSIBILITIES:

1. Review leases and loans transactions for documentation/credit/rate compliance with internal funding policies;
2. Review daily funding requests and forecast, analyze daily cash and treasury positions and recommend cash and debt positions to senior management;
3. Set-up daily funding wires for senior management to approve;
4. Prepare portfolio and business analytics for treasury, operational metrics (KPI’s) reporting, and other business analytics as may be required. This will require an understanding of data systems used by TCF Canada, extracting relevant data and manipulating same to extract required analytics and report on same;
5. Assist senior management in developing and overseeing business forecasts;
6. Administer inventory and rental fleet facilities utilization including scheduling and monitoring inventory checks; and
7. Other responsibilities as may be assigned from time to time.

QUALIFICATIONS:

1. You will have completed or substantially completed a university degree or college diploma in one or more of the following business disciplines: accounting, finance and business law.
2. Industry experience in the field of a business analyst. Additional experience in contract administration and compliance is preferred but not required.
3. Proficient in MS Office and intermediate skills in Excel (advance Excel skills will be preferred).
4. You are results oriented and a critical thinker who can engage with other team members.
5. Enjoy a fast paced rapidly growing environment.

Qualified candidates should contact Doug Chau at [doug.chau@toyotacf.ca](mailto:doug.chau@toyotacf.ca) with a cover letter and resume.